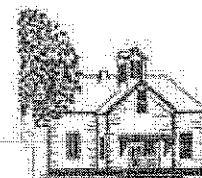


**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

Work Session - May 4, 2020 at 7:30 p.m.

Virtual Access



CALL TO ORDER: Lana Brennan called the meeting to order at 7:31 p.m.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 8, 2020.

- a. Sent to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times.
- b. Posting on the District Website

2019/2020 DISTRICT GOALS:

1. To implement and integrate Social-Emotional Learning programs in grades Pre-K to eight by June of 2020.
2. To assess our current special services programs and services to identify strengths and needs and to create an action plan based on the results of the assessment.
3. To implement facilities upgrades and programming for safety and security in all buildings district wide to ensure the safety and security of students and staff.
4. To establish greater transparency and build trust by identifying and implementing strategies including expansion of the utility of our website, possible 2-way communication on the site, and branding of our district.

ROLL CALL:

	<i>Present</i>	<i>Absent</i>	<i>Time of arrival after the meeting has been called to order.</i>
Ms. Lana Brennan	X		
Dr. Laura Brasher	X		
Ms. Mary Beth Brooks	X		
Ms. Catherine Mary Emery	X		
Ms. Maria Grant	X		
Dr. Alison Grantham	X		
Mr. Scott Hornick	X		
Mrs. Jennifer Kaltenbach	X		
Dr. Catherine Riihimaki	X		

Present: *District Administrators:*

- Dr. Michele Cone, Superintendent of Schools
 Absent _____ Kelly Morris, Business Administrator/Board Secretary

Also Present: Vito Gagliardi, Esq., Board Attorney

PLEDGE OF ALLEGIANCE: _____ Maria Grant _____ led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: _____ Catherine Riihimaki _____ was appointed Process Guardian.

BOARD PRESIDENT'S COMMENTS/REPORT:

Lana Brennan made a motion to have Joanne Hinkle serve for this meeting as Acting Board Secretary, second to the motion Kate Emery. All Ayes

SUPERINTENDENT'S REPORT:

Motion to approve Action Items 20-SU-026 through 20-SU-028

Dr. Michele Cone will present the following to the Board of Education:

1. Enrollment Report - 1223
2. Monthly Report -

Action Items 20-SU-026:

BE IT RESOLVED that the Board of Education accepts the enrollment and suspension reports for April as presented by Superintendent of Schools, Dr. Michele Cone.

Action Items 20-SU-027:

BE IT RESOLVED that the Board of Education hereby affirms the first reading of the recommendation of the Superintendent for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following report:

1. HIB Report Tracking Number 209236
2. HIB Report Tracking Number 209126

Action Items 20-SU-028:

BE IT RESOLVED that the Board of Education hereby affirms the second reading of the recommendation of the Superintendent for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

1. HIB Report Tracking Number 208861
2. HIB Report Tracking Number 208279

Superintendent's comments: Schools closed through the end of the 2019 – 2020 school year, per Gov. Murphy; June 16, 2021 will be the last day of school based on our calendar and unused snow days. June 16th will also be graduation; other end of year activities are under review and planning, and will be announced.

FIRST RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE, AS PER BOARD OF EDUCATION BYLAW #0166R, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

No Public Comments at this time.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY:

- March 9, 2020 - Work Session
- March 30 2020 - Special Meeting

Next Meeting Dates:

- May 11, 2020 - Regular Meeting
- June 1, 2020 - Work Session
- June 15, 2020 - Regular Meeting

Item 20-BA-041:

Motion to certify that the Clinton Township School District, including media centers/libraries in the district, are in compliance with the Children's Internet Protection Act and the Neighborhood Children's Internet Protection Act and the school district enforces the requirements of these Acts and Policy No. 2360 "Internet Safety and Technology" Policy No. 7522 "School Furnished Electronic Device: Distribution and Use"

FACILITIES/FINANCE:

FF-A

SID #1712408145 to attend ECLC Extended School Year beginning July 6, 2020 until July 31, 2020 at a tuition rate of \$6,202.20.

FF-B

Motion to authorize the 2020/2021 participation in the following service providers for the Tax Sheltered Annuity Plan:

- Lincoln Investments – 403(b) and 457 Plans
- AXA/Equitable – 403(b) and 457 Plans
- Legends – 403(b) and 457 Plans
- Valic – 403(b)

FF-C

Motion to approve the following resolution for the 2020-2021 Routing and Scheduling Shared Services with Clinton Township Board of Education for Student Transportation Routing and Scheduling Services:

WHEREAS CLINTON TOWNSHIP BOARD OF EDUCATION (hereinafter referred to as "CTSD") has received a proposal from DELAWARE VALLEY REGIONAL HIGH SCHOOL BOARD OF EDUCATION (hereinafter referred to as "DVRHS") to provide student transportation routing and scheduling services; and

WHEREAS DVRHS and CTSD desire to enter into a joint agreement wherein DVRHS will provide the said student transportation routing and scheduling services; and

WHEREAS the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS DVRHS and CTSD are by definition local units under the said law; and DVRHS is empowered by law to provide student transportation routing and scheduling services; and

WHEREAS the provision of student transportation routing and scheduling services by DVRHS is economically advantageous to CTSD;

NOW THEREFORE BE IT RESOLVED that DVRHS and CTSD hereby agree and enter into the 2020-2021 student transportation routing and scheduling services arrangement for the provision of student transportation routing and scheduling services in accordance with N.J.S.A. 40A:65-1 et seq. at an annual amount of \$26,495.00.

FF-D

Motion to approve the following resolution for the 2020-2021 school year for time and material shared services for vehicle maintenance, inspection and automotive fuel with the Clinton Township Board of Education:

WHEREAS CLINTON TOWNSHIP BOARD OF EDUCATION (hereinafter referred to as "CTSD") has received a proposal from DELAWARE VALLEY REGIONAL HIGH SCHOOL BOARD OF EDUCATION (hereinafter referred to as "DVRHS") to provide subcontracted school bus and district vehicle maintenance, inspection, and automotive fuel services; and

WHEREAS DVRHS and CTSD desire to enter into a joint agreement wherein DVRHS will provide the said school bus and district vehicle maintenance, inspection, and automotive fuel services; and

WHEREAS the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

WHEREAS DVRHS and CTSD are by definition local units under the said law; and DVRHS is empowered by law to provide the above listed services; and **WHEREAS** the provision of the above listed services by DVRHS is economically advantageous to CTSD;

NOW THEREFORE BE IT RESOLVED that DVRHS and CTSD hereby agree and enter into the 2020-2021 school year joint agreement wherein DVRHS will provide the said school bus and district vehicle maintenance, inspection, and automotive fuel services in accordance with N.J.S.A. 40A:65-1 et seq. at an hourly rate of \$77.50. Materials are reimbursable at cost and fuel charged at the most recent bulk purchase price plus \$0.06 per gallon.

FF-E

Motion to acknowledge a 10% discount on transportation costs for the 2019-2020 school year extended by Delaware Valley Regional High School in the amount of \$3,181.28 for non-operating days due to the health related school closures.

FF-F

Motion to acknowledge a 10% discount on transportation costs for the 2019-2020 school year extended by Hunterdon County Educational Services Commission on the daily rate for non-operating days due to the health related school closures; said discount will be reflected in a final "true up" invoice to be issued in June 2020.

FF-G

NJSIG Safety Grant Award:

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a school board insurance group authorized by J.J.S.A. 18A:18B-1 et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Clinton Township School District, hereinafter referred to as the "Educational Institution," is a member of NJSIG; and,

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW THEREFORE, BE IT RESOLVED, that:

1. The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2019/2020 fiscal year in the amount of \$14,500.00 for the purposes set forth in the safety grant application, which is attached hereto; and,
2. The Business Administrator is hereby authorized to take all action necessary to apply for and receive a safety grant award.

FF-H

Motion to approve additional professional accounting consulting services for the 2019-2020 school year with **Nisovaccio, CPAs, PC** at a cost of \$3,000.

FF-I

Motion to approve an agreement with **Education Framework** in the amount of \$3,455.43 for a one-year district license of EdPrivacy.

FF-J

Motion to approve a renewal agreement with **CDW** in the amount of \$1,149.81 for Cisco SMARTnet router and firewall maintenance and support from June 21, 2020 through June 20, 2021.

FF-K

BE IT RESOLVED that the Board of Education hereby approves **Therapeutic Interventions** to provide Physical Therapy and Occupational Therapy services during the 2020/2021 school year with the rates as follows:

School based therapy (in district)	\$95.00 per hour
Home based therapy	\$109.00 per hour
Evaluations	\$390.00 per evaluation

FF-L

BE IT RESOLVED, that the Board of Education hereby approves the contract with **Effective School Solutions** to provide behavioral support and counseling services at PMG, RVS and CTMS during the 2020-2021 school year for a total of \$ 390,000.00.

FF-M

Motion to authorize the Business Administrator to continue to pay 10 and 12 month contractual salaries and stipends during the health related emergency closure in accordance with S2337.

FF-N

Motion to approve the contract with **New Jersey School Boards Association** in the amount of \$7,000 to manage the District's search for a Superintendent effective immediately.

FF-O

Motion to approve, the following requests for graduate course approval, in accordance with the Negotiated Agreement:

<i>Employee</i>	<i>Program Title</i>	<i>Location</i>	<i>Date</i>
Chipman, Courtney	GED642: Case Studies in Supervision	Centenary University	Summer 2020 (2020-2021)
Chipman, Courtney	GED650: Principles and Practice of Supervision	Centenary University	Summer 2020 (2020-2021)

Notes - from FF -

- **Questions on the bus information, as to costs listed, sharing of routes/buses, 10% reduction in fee on current year, and a question regarding the bus costs based on the school closure.**
- **FF - B, are these new or previously used?**
- **ESS - can we add counselors to this for response to the pandemic among our students? Did we budget for an increase? Did legal look at the ESS contract?**
- **FF-N, Did legal review the NJSBA contract for the Superintendent search? Did the BoE look at other search firms? Contract with NJSBA refers to names no longer with NJSBA and needs amending? Is there a stipulation to the contract that should the candidate leave prior to 12 months, that the district is reimbursed the fee? Letter A in the contract mentions sharing info with the full Board - can this be confirmed? Which colleges will get this posting? Why no other search firms?**

PERSONNEL

P-A

Amend prior motion 20-P-197 dated February 24, 2020 to an FMLA return date on or about April 20, 2020 for Employee #498884489.

P-B

Motion to approve the evaluation models to be used in the 2020/2021 school year in accordance with AchieveNJ as follows:

Danielson Model..... Teachers
NJPEPL.....Administrators

P-C

Motion to amend prior motion 20-P-235 dated April 27, 2020 from intermittent FMLA leave of absence as needed to an approved paid FMLA leave of absence using accrued time from April 28, 2020 to May 22, 2020 and continuing on unpaid FMLA leave of absence through on or about May 28, 2020 with a return to work on or about May 29, 2020 for **Employee #51872059**.

P-D

Motion to approve the job description for the Special Education Supervisor effective 7/1/2020 (E-13)

No personnel questions

POLICY:

None

CURRICULUM:

None

NEGOTIATIONS-CTAA/CTEA:

Lana Brennan, Catherine Riihimaki, Alison Grantham, Laura Brasher

CTAA -

None

Ad-hoc Committee for Superintendent Search:

Laura Brasher, Lana Brennan, Catherine Riihimaki, Jennifer Kaltenbach

None

OLD BUSINESS:

NEW BUSINESS:

- Old/New Business: Maria Grant asked the following –
 - Item 20 in the last agenda used the term interim and clarity on the use of the term was requested.
 - When will the 3/9 minutes be available?
 - A15126 on the bill list had no supporting documentation?
 - What constitutes “confidential” and this was referred to Vito Gagliardi.

SECOND RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0166R, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Penny Perez McFadden, Sonia Damanakis (comments, not questions) on staff appreciation and BoE clarity with work session meetings.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et seq., shall include Personnel & Negotiations.

WHEREAS, the length of the Executive Session is estimated to be 90 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons;

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.

Motion made by Scott Hornick, seconded by Mary Beth Brooks, to move to Executive Session at 8:21 PM (time).

(ALL Ayes; _____ Nays; _____ Abstain; _____ Absent)

RECONVENE TO PUBLIC SESSION:

Motion made by Allison Grantham, seconded by Catherine Riihimaki, to move to Executive Session at 9:43 PM (time).

(All Ayes; _____ Nays; _____ Abstain; _____ Absent)

ADJOURNMENT:

Action 20-AJ-016:

Motion made by Allison Grantham, seconded by Laura Brasher, to adjourn the meeting of the Clinton Township Board of Education at 9:43 PM (time).

(All Ayes; _____ Nays; _____ Abstain; _____ Absent)

Notes taken by Joanne Hinkle, Acting Board Secretary for the 5-4-2020 meeting
Signed -

Joanne Hinkle
5/5/2020



Board of Education Approved:
August 24, 2020